

Shipping to and from the Experience Center

When planning the shipment of equipment and other materials to and from the Experience Center, the following practices are encouraged for timely delivery.

- Advanced notification should be given when a carrier company will be delivering or picking up equipment.
- FedEx pick-ups are pre-scheduled for 2:00 PM on the final day of training sessions or meetings. Materials not ready to be transported to the warehouse will be picked-up on the next business day.

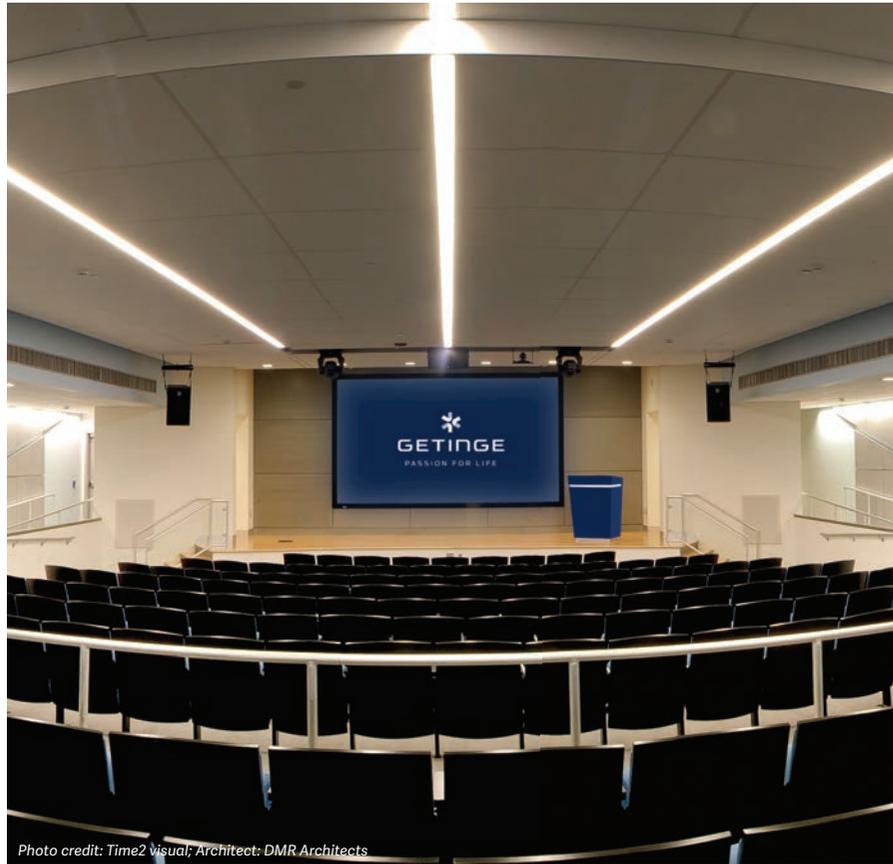


Photo credit: Time2 Visual; Architect: DMR Architects



Visitor Information & Guidelines

Welcome to the Getinge Experience Center
Wayne, NJ



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Getinge Wayne Experience Center • 45 Barbour Pond Drive • Wayne, NJ 07470 • USA

www.getinge.com



General Information

Parking is conveniently located across the Experience Center's entrance (see map under *Emergency Procedures*).

The Experience Center floor plan is located on the 1st floor of the glass section of the Wayne facility. There are seven conference rooms, Showroom, Critical Care area, two OR suites, an auditorium, café, and three hands-on training rooms.

All meeting rooms are equipped with a ceiling-mounted projector, one to two whiteboard(s)/easel(s), phone, and teleconference unit.

The café is located in the Open Area of the Experience Center. The complimentary self-service Café has two beverage refrigerators, an ice maker, and an assorted hot beverage machine.

Concierge services

An Experience Center representative is available to assist visitors should they require making/changing reservations for air, ground, and/or lodging. A list of recommended restaurants is also available upon request.

Visitor registration

All visitors must be registered in EasyLobby located by the front entrance receptionist. Each visitor's name and company affiliation, as well as the purpose and duration of their visit must be recorded.

At check in, each visitor will be given an ID badge. The badge will display the visitor's name as well as title or hospital/company affiliations. This badge must be worn at all times.

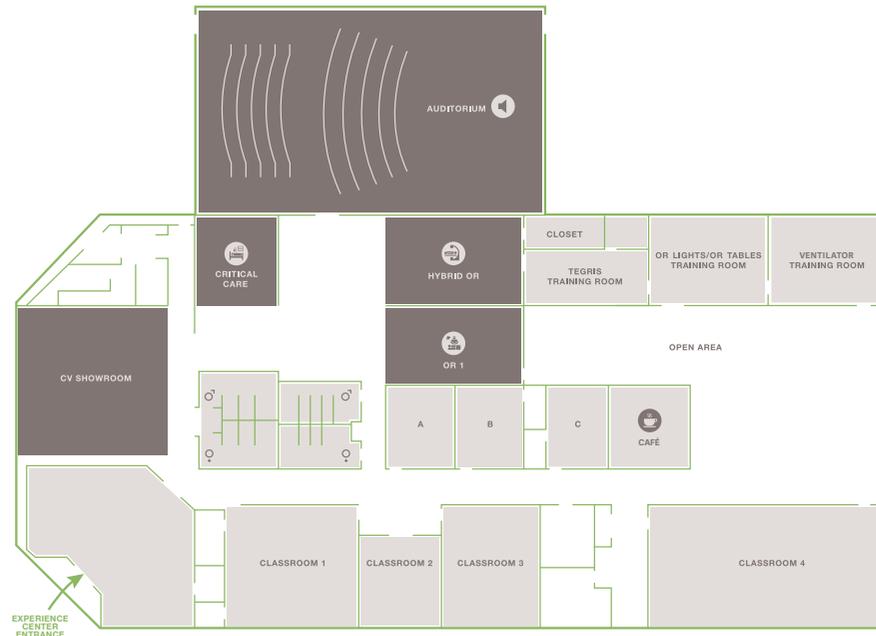
All visitors must be accompanied by the employee(s) whom they are visiting for the duration of their stay. This requirement does not apply to visitors from other branch offices. Special arrangements may also be made to accommodate contractors on long-term assignments. Any special arrangements must be cleared with the Security Manager.

Wireless network connection

1. Open Network and Sharing Center
2. Select Getinge-Guest (Internet Explorer must be open)
3. Enter Username: academyguest Password: welcome

Restrictions & policies

- Visitors are prohibited from photographing / videotaping the Experience Center.
- Food and beverages (with the exception of water) are not allowed in the auditorium.
- Although the Experience Center undergoes cleaning every night, it is the responsibility of anyone attending a meeting, training or event to clean-up after themselves. Any papers left behind will be discarded.
- Getinge in Wayne, NJ is a non-smoking facility — smoking is prohibited on the premises.



Emergency Procedures

Please familiarize yourself with all exits and Fire Alarm Pull Stations within the Experience Center

Medical emergencies

- Report any injury to your host as soon as possible, no matter how slight it may be.
- If medical assistance is required, dial 7911 on any phone and Security will send a First Responder.

Building evacuation and assembly location

- An alarm will sound in the event of a fire or other building evacuation emergency. Once the alarm sounds, exit the building as quickly and safely as possible. Do not stop to retrieve your belongings or enter a restroom.
- Experience Center visitors should exit through the front entrance and walk to **Assembly Location K** (clearly marked on the ground) behind the second row of Parking Lot A (see diagram below). If you are not near the front entrance, then exit through the nearest exit door and proceed to the nearest parking lot. Check-in with an Evacuation Warden (person with a clip board) at one of the Assembly Locations so you can be accounted for.
- Do not leave the site until you are accounted for and are instructed to do so.
- Do not reenter the building until authorized to do so by emergency personnel.

